

**ALEMBIC LIMITED**

Regd. Office : Alembic Road, Vadodara - 390 003.
 CIN: L26100GJ1907PLC000033
 Ph: +91 265 2280550 Fax: +91 265 2282506
 Email: alembic.investors@alembic.co.in
 Website: www.alembiclimited.com

NOTICE OF POSTAL BALLOT & E-VOTING FACILITY TO THE MEMBERS

Members are hereby informed that pursuant to the provisions of Section 110 of the Companies Act, 2013 read with Rule 20 and Rule 22 of the Companies (Management and Administration) Rules, 2014 as amended, the Company has on Saturday, 16th February, 2019 completed the dispatch of the Postal Ballot Notice along with Postal Ballot Form, to the equity shareholders holding shares as on cut-off date i.e. Friday, 1st February, 2019 ("**Cut-off Date**"), seeking their approval through ordinary resolution for the material related party transactions with Alembic Pharmaceuticals Limited as set forth in the Postal Ballot Notice: (a) through e-mail to the Members whose e-mail IDs are registered in the records of depository participants/ the registrar and transfer agents as on Cut-off Date and (b) through physical mode, along with postage-pre-paid self-addressed business reply envelope to the other Members (whose e-mail IDs are not registered as on Cut-off Date).

The Company has engaged the services of Central Depository Services (India) Limited ("**CDSL**") for the purpose of providing e-voting facility to all its members. Members are requested to note that the voting, both through postal ballot form and through electronic mode shall commence from Wednesday, 20th February, 2019 (9:00 AM IST) and shall end on Thursday, 21st March, 2019 (5:00 PM IST).

The Company has fixed Friday, 1st February, 2019 as the cut-off date for reckoning the right of voting of the members. A person who is not a member as on the Cut-off Date should treat the Notice for information purposes only.

The Board of Directors has appointed M/s. Samdani Shah & Kabra, Practising Company Secretaries, Vadodara as the scrutinizer for conducting the Postal Ballot and e-voting process in a fair and transparent manner. Members are requested to note that the duly completed and signed Postal Ballot Forms should reach the scrutinizer not later than 5:00 PM IST on Thursday, 21st March, 2019. Postal Ballot Form(s) received from member(s) beyond the said date and time will not be considered as valid.

Any person who is a member as on Cut-off Date and who does not receive the Postal Ballot Notice and Postal Ballot Form may send a request in writing / e-mail to the Company's registrar and transfer agents and obtain a duplicate Postal Ballot Notice and Postal Ballot Form. The Postal Ballot Notice and Postal Ballot Form can also be downloaded from our website www.alembiclimited.com and website of CDSL www.evotingindia.com.

Queries / Grievances connected with Physical Postal Ballot may be referred to:

M/s. Link Intime India Pvt. Ltd.
 Unit: Alembic Limited
 B102-103, Shangrila Complex, 1st Floor,
 Nr. Radhakrishna Char Rasta, Akota,
 Vadodara - 390 020, Gujarat, India.
 e-mail ID: vadodara@linkintime.co.in
 Phone No.: 0265 6136011, 2356794

Queries / Grievances connected with E-Voting may be referred to:

Mr. Rakesh Dalvi, Deputy Manager
 Central Depository Services (India) Limited
 25th Floor, A Wing, Marathon Futurex,
 Mafatlal Mills Compound, NM Joshi Marg,
 Lower Parel (E), Mumbai - 400 013, Maharashtra, India.
 Email id: helpdesk.evoting@cdslindia.com; Phone No.: 1800225533

The Notice is also available at Investors Section of the Company's website www.alembiclimited.com and Corporate Announcement section of Stock Exchanges' websites, i.e., www.nseindia.com and www.bseindia.com.

The result of the postal ballot shall be declared on or before Saturday, 23rd March, 2019 not later than 5:00 PM IST and will be displayed on the notice board at the Registered Office of the Company and shall be available on the Company's website www.alembiclimited.com and on the website of CDSL at www.evotingindia.com and shall also be communicated to National Stock Exchange of India Limited and BSE Limited.

For Alembic Limited

Sd/-

Drigesh Mittal

Company Secretary

Place: Vadodara
 Date: 16th February, 2019